



APPLICATION FOR REPLACEMENT OF NEW ZEALAND CITIZENSHIP CERTIFICATE

The fee for this application is NZ\$112.40 (including GST). This application must be completed by the applicant unless they are under the age of 16 years. If you are sending original documents in support of your application, for safest delivery, these should be sent by courier. The processing time for a correct application is 20 working days and there is no urgent service.

Name

Please tick correct box: Mr Mrs Ms Miss

Family Name

Given Names

Name at Time of Grant or Registration

Other Names

Show names in full from Full Birth Certificate of the person being registered unless name has been legally changed (eg: by marriage, deed poll, statutory declaration)

Identification

Place of Birth

(Suburb, town, city)

Birthdate (day, month, year)

 / /

Country of birth

Gender

male female non-binary

Date of Grant (day, month, year)

 / /

Place of Grant

Mailing Address:

(Where confirmation will be sent)

Address: Street

Suburb

Town/City

Province

Country

Post Code

Telephone: Home

Work

Mobile

Email

Privacy Act

Authorised information matching programmes

Information held by Citizenship can be used in authorised information matching programmes by the Electoral Enrolment Centre, the Department of Internal Affairs, the Inland Revenue Department, the Land Transport New Zealand, the Ministry of Education, the Ministry of Social Development and the Workforce Group (Immigration Services) as authorised by statute. Details are available on the Department of Internal Affairs website – www.dia.govt.nz or call 0800 22 5151

Collection and use of information provided in support of application

This application form requires you to produce certain information in support of this application. The decision to supply the information is voluntary. If you do not produce sufficient information to enable a confirmation of New Zealand citizenship to be determined, the application will be declined.

The collection of this information is required to see if the requirements of the Citizenship Act 1977 are met, to process the application and for other lawful purposes. The information you provide in this form is collected and held by: Department of Internal Affairs, PO Box 10-526, Wellington, New Zealand.

You have a right of access to and correction of personal information you have provided under the Privacy Act 2020.

- I declare that the statements made in this application are to the best of my knowledge true, complete and correct.
- I understand that if false information has been provided any citizenship certificate issued on the basis of that information may be cancelled and the matter referred to the New Zealand Police.
- I confirm that I have read and understood the statement above relating to privacy.
- I consent to information being obtained about me for the purposes of determining eligibility with respect to this application by an authorised information matching programme in accordance with section 112A of the Births, Deaths and Marriages Act 2021.
- I authorise any additional enquiries necessary for determining this application for confirmation of New Zealand citizenship.

Applicant

Name

Signed

Dated

If applicant is under 16 years of age, their guardian must sign this form.

Lodging an Application

Completed applications or any queries concerning New Zealand citizenship can be sent to:

The Citizenship Office
Department of Internal Affairs
PO Box 10680
Wellington 6140
New Zealand

Contact information:
govt.nz/contact-citizenship-office
Email: Issuance.2@dia.govt.nz
Do not email the completed form to us. Only use email for queries about the form.

Applicants who are residing outside New Zealand may lodge their application at some New Zealand High Commissions, Embassies or Consulates.

Fees and Payment

*Please enclose a fee of
NZ\$112.40 per applicant.*

Please do not send cash

Please charge my:	Mastercard <input type="checkbox"/>	Visa <input type="checkbox"/>	Expiry date: <input type="text"/>
Credit Card Number:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Print Full name of Cardholder:	<input type="text"/>		
Amount:	NZ\$ <input type="text"/>		
	Please charge the return courier fee to my credit or debit card <input type="checkbox"/>		
Signature:	<input type="text"/>		

OFFICE USE ONLY

PROOF OF IDENTITY



Te Tari Taiwhenua
Internal Affairs

Can you act as a witness?

To act as a witness you must:

- not be a relative or partner; and
- be aged 16 years or over; and
- not live at the same address; and EITHER
- have known the applicant for more than 12 months OR
- since birth if the child is under 12 months old

This form must be completed by your witness in their own handwriting. Please provide two passport size photos of the applicant. See "Photographs" below.

Personal details of the witness

Surname or family name	<input type="text"/>		
Given or first names	<input type="text"/>		
Occupation	<input type="text"/>		
Date of Birth (day, month, year)	<input type="text"/> / <input type="text"/> / <input type="text"/>		
Address: Street	<input type="text"/>	Suburb	<input type="text"/>
	Town/City	Country	<input type="text"/>
Telephone: Home	<input type="text"/>	Work	<input type="text"/>
	Mobile	<input type="text"/>	
	Email	<input type="text"/>	

Declaration

Surname or family name of applicant	<input type="text"/>
Given or first names of applicant	<input type="text"/>

I declare that I have known:

for years/months and can confirm their identity.

I have written the FULL name of the applicant, dated and signed my own name on the back of one photograph.

<input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
<i>Signature of witness</i>	<i>Date signed</i>

Photographs



Please provide 2 identical passport size photos of the applicant. Both photos must be the same in all aspects - two prints from the same negative - taking care they are not damaged by staples, pins, paperclips, folding or ink. Photos are required for **all** applicants.

The Photos must be:

- recent, less than 6 months old
- a full front, close up view of the head and shoulders with the head covering 70% to 80% of the photograph
- taken with a neutral expression (not laughing or frowning) with your mouth closed.
- showing you looking straight at the camera, your head not tilted, your eyes open and clearly visible, and with no hair in your eyes
- without sunglasses (tinted prescription glasses may be worn as long as eyes are still visible)
- a true image and not altered in any way
- clear, sharp and in focus
- with a plain light coloured background (*not white*)
- black and white or coloured, as long as it is a good likeness
- of good quality colour and on high quality paper, with no ink marks on the image (no ink jet printers)
- approximately 50mm x 40mm in size.
(Do not trim your photos)

CERTIFIED TRUE LIKENESS OF

ANA MARIE WELLS

(Full Name of Applicant)

J Mitchell

(Signature of Witness/Identifier)

Date 01/06/2003

The authorised person who witnesses the statutory declaration below must write the full name of the applicant on the back of one photo, and sign and date it.

- **Please note:** Businesses that specialise in taking passport size photos will usually supply one with a preprinted label on the back. Contact the Citizenship Officer if you require further information on photographic image requirements.

